

School District of Waupaca

Citizenship
Academic Achievement
Responsibility

SPECIAL ORGANIZATIONAL BOARD MEETING

APRIL 27, 2010 - 7:00 A.M. - DISTRICT OFFICE BOARD ROOM

AGENDA

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Appoint Temporary Chairperson & Secretary
- V. Election of Officers
 - A. President
 - B. Vice-President
 - C. Treasurer
 - D. Clerk
- VI. Annual Appointments
 - A. Committees
 - B. WASB Correspondent
 - C. CESA Representative
 - D. Board Secretary
- VII. Other Organizational Meeting Business
 - A. Resolution Establishing Regular Meeting Time, Day and Place
 - B. Resolution Authorizing Investment of School District Funds
 - C. Resolution Authorizing Withdrawal
- VIII. Annual Designations
 - A. Resolution Designating School District Official Publication
 - B. Resolution Designating Legal Consultant
 - C. Resolution Designating Labor Relations Consultant
 - D. Resolution Designating Fund Balance
 - E. Resolution Designating Medical Advisor
 - F. Resolution Designating District Depositories
- IX. Future Dates
 - A. May 11, 2010 - Regular Board Meeting - 5:30 p.m.
- XI. Adjournment

****NOTE****

- * Times listed are approximate and subject to change
- * Questions regarding agenda items may be directed to the Committee Chairperson identified below
- * The Board utilizes a "consent agenda" to approve decisions that the Board has already determined are in the domain of the District Administrator. Items presented in the Consent Agenda may be approved by a single motion without discussion. A Board member may request the Board Chair to remove any item from the Consent Agenda to allow for discussion. However, only the Board as a whole may remove the item for Board action. *Board Policy I.I.*

Committee Chairperson and Phone Number

Board President – Steve Shambeau – 258-4000	Building & Grounds – Connie Baldwin – 258-5731
Finance – Dave Erickson – 256-0835	Instructional – Betty Manion – 258-9407
Personnel & Negotiations – Sandy Robinson – 258-0871	Policy – Kirsten Greenfield – 256-4119
Student Services – Stephen Johnson – 258-9530	

042710-1
RESOLUTION ESTABLISHING REGULAR MEETING
DAY, TIME AND PLACE

WHEREAS, The Statutes of Wisconsin require each School District to establish a regular meeting day, time and place;

NOW THEREFORE BE IT RESOLVED, the Board of Education of the School District of Waupaca hereby sets the following schedule as the official day, time, and place of their regular meetings:

August through May - 5:30 p.m. on the second Tuesday of the month in the Administrative Offices Board Room,

June and July - 7:00 a.m. on the second Tuesday of the month in the Administrative Offices Board Room,

Such other time and place may be designated by giving appropriate legal notice.

President, Board of Education

Treasurer, Board of Education

Clerk, Board of Education

Dated this 27th day of April, 2010.

**RESOLUTION 042710-2
RESOLUTION AUTHORIZING INVESTMENT OF
SCHOOL DISTRICT FUNDS**

WHEREAS, The Statutes of Wisconsin state any public agency may invest any public funds in bonds, notes, certificates of deposits, savings accounts, treasury bills, or other securities,

NOW THEREFORE BE IT RESOLVED, the Board of Education of the School District of Waupaca hereby authorizes the Business Manager, upon the recommendation of the School District Treasurer and the District Administrator, to invest district funds in any of the financial institutions located within the boundaries of the School District of Waupaca and in the Local Government Investment Pool. When available funds exceed insured limits in local banks, district funds may be invested in financial institutions located outside the district boundaries.

The money on deposit in any one financial institution may exceed the \$650,000 insured limits if the deposit in excess of \$650,000 is collateralized and held in the school district's name in a specific account assigned to the school district and held by a third party custodian such as the Federal Reserve. Exceeding the \$650,000 insured amount may only be done to achieve higher interest rates, to cover the time necessary to clear a transfer deposit, or if the money is deposited in the Local Government Investment Pool.

President, Board of Education

Treasurer, Board of Education

Clerk, Board of Education

Dated this 27th day of April, 2010.

RESOLUTION 042710-3
RESOLUTION AUTHORIZING WITHDRAWAL

WHEREAS, The Board of Education of the School District of Waupaca must conform to the provisions under Chapter 34 of the Wisconsin Statutes in authorizing withdrawal,

NOW THEREFORE BE IT RESOLVED, withdrawal from designated depositories, with the exception of petty cash or pupil activity funds, shall be only by wire transfer or check signed by the following persons:

_____Board President
_____Board Treasurer
_____Board Clerk

Facsimile signatures which have been adopted by these Board officers may be accepted in lieu of their handwritten personal signatures,

BE IT FURTHER RESOLVED, withdrawal from petty cash shall have the signature of the District Administrator or Business Manager. Withdrawal from pupil activity funds shall have the signature of a high school principal.

BE IT FURTHER RESOLVED, a certified copy of this resolution shall be delivered to each of the designated depositories, and said depositories may rely on this resolution until changed by lawful resolution.

President, Board of Education

Treasurer, Board of Education

Clerk, Board of Education

Dated this 27th day of April, 2010.

RESOLUTION 042710-4
RESOLUTION DESIGNATING SCHOOL DISTRICT
OFFICIAL PUBLICATION

WHEREAS, The Board of Education of the School District of Waupaca must conform to the provisions of the Statutes of Wisconsin in designating an official publication,

NOW THEREFORE BE IT RESOLVED, the Waupaca County Post published in Waupaca, Wisconsin, be designated as the official publication for the School District of Waupaca for the ensuing school term.

President, Board of Education

Treasurer, Board of Education

Clerk, Board of Education

Dated this 27th day of April, 2010.

RESOLUTION 042710-5
RESOLUTION DESIGNATING LEGAL CONSULTANT

WHEREAS, The Statutes of Wisconsin empower School Districts to employ legal counsel for legal matters,

NOW THEREFORE BE IT RESOLVED, the School District of Waupaca hereby designates the Hart Law Firm, Waupaca, Wisconsin, to handle legal matters for the School District of Waupaca other than negotiations and matters pertaining to negotiations for the ensuing school term.

President, Board of Education

Treasurer, Board of Education

Clerk, Board of Education

Dated this 27th day of April, 2010.

RESOLUTION 042710-6
RESOLUTION DESIGNATING LABOR RELATIONS CONSULTANT

WHEREAS, The Statutes of Wisconsin empower School Districts to employ legal counsel for negotiations,

NOW THEREFORE BE IT RESOLVED, the School District of Waupaca hereby designates the law firm of Davis & Kuelthau as legal counsel to handle all negotiations and related matters for the ensuing school term.

President, Board of Education

Treasurer, Board of Education

Clerk, Board of Education

Dated this 27th day of April, 2010.

RESOLUTION 042710-7
RESOLUTION DESIGNATING FUND BALANCE

WHEREAS, it is in the best interest of the School District of Waupaca to designate its General Fund balance;

NOW THEREFORE BE IT RESOLVED, the Waupaca School Board designates the General Fund balance for cash flow, post employment benefits, reduction of future debt service, unforeseen future contingencies and other needs as the School Board may direct.

President, Board of Education

Treasurer, Board of Education

Clerk, Board of Education

Dated this 27th day of April, 2010.

RESOLUTION 042710-8
RESOLUTION DESIGNATING MEDICAL ADVISOR

WHEREAS, The Statutes of Wisconsin, empower School Districts to designate or contract with a licensed physician to act as a consultant to district personnel and the professional nurse who develop the emergency nursing policies,

NOW THEREFORE BE IT RESOLVED, the School District of Waupaca hereby designates _____ as the medical consultant for the School District of Waupaca for the ensuing school term.

President, Board of Education

Treasurer, Board of Education

Clerk, Board of Education

Dated this 27th day of April, 2010.

RESOLUTION 042710-9
RESOLUTION DESIGNATING DISTRICT DEPOSITORIES

WHEREAS, The Board of Education of the School District of Waupaca must conform to the provisions under Chapter 34 of the Wisconsin Statutes, in designating a depository,

NOW THEREFORE BE IT RESOLVED, the School District of Waupaca officially approved the following accounts and institutions as depositories for School District of Waupaca monies:

- a. Local Government Investment Pool;
- b. Local Financial Institutions to include:
 - 1) Farmers State Bank
 - 2) Chase
 - 3) First National Bank
 - 4) First State Bank
 - 5) Community First Credit Union
 - 6) Bay Lake Bank
- c. Non-local Financial Institutions including but not limited to:
 - 1) M&I Bank - Weyauwega
 - 2) Marion State Bank - Scandinavia
 - 3) International Bank - Amherst
 - 4) F&M Bank - Appleton

President, Board of Education

Treasurer, Board of Education

Clerk, Board of Education

Dated this 27th day of April, 2010.

4/8/2010

**SCHOOL DISTRICT OF WAUPACA
BOARD OF EDUCATION
SCHEDULE OF MEETINGS
MAY, 2010**

May 11, 2010 -- Regular Board Meeting - 5:30 p.m. - District Office
Board Room