

**TIME SHEET FOR SENIOR TAX EXCHANGE PROGRAM
S - T - E - P**

MONTH/YEAR _____

| DATE | TIME-IN | TIME-OUT | HRS WORKED | PROGRAM ACTIVITY | SUPV. INITIALS |
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| | | TOTAL HOURS | | | |



VOLUNTEER SIGNATURE _____ SS# _____ DATE _____
(I CERTIFY THAT I HAVE WORKED THE HOURS AS RECORDED ABOVE.)

SCHOOL COORDINATOR SIGNATURE _____ DATE _____