

*School District  
of  
Waupaca*

*Citizenship*  
*Academic Achievement*  
*Responsibility*

**REGULAR BOARD MEETING  
MARCH 13, 2012**

Pursuant to the regulations, the regular board meeting was held on the above date in the District Office Board Room.

**PRESIDENTS COMMENTS AND PLEDGE OF ALLEGIANCE:**

Mr. Shambeau asked Lee Nowicki to lead the Board in the Pledge of Allegiance.

**CALL TO ORDER:**

The meeting was called to order by the president, Mr. Steve Shambeau at 5:35 p.m.

**ROLL CALL:**

PRESENT: Steve Shambeau, Kirsten Greenfield, Steve Johnson, Kenley Hansen, Sandy Robinson, Connie Baldwin and Betty Manion.

**ALSO PRESENT:**

David Poeschl, Susan Davenport, Lee Nowicki, Carl Eggebrecht, Carl Hayek, Ben Rayome, Maureen Markon, Jim Richmond, Rob Becker, John Erspamer, Dar Pflugardt, Glenn Flatoff, Sue Woodliff, Brandon Wirth, Carol Wirth, Rick Simonson, Boyd Simonson, Shirley Orr, McKenna Orr, Lisa Simonson, John Ryder, Anna Ryder, Cadie Ash, Avrey Simonson, Kiersten Block, David Smith, Brett Grams, and Molly Guyer.

**APPROVAL OF AGENDA:**

A motion was made by Connie Baldwin and seconded by Kirsten Greenfield to approve the agenda as presented. The motion carried unanimously on a 7-0 voice vote.

**PUBLIC COMMENT:**

The following adults and students spoke on behalf of WAYHA and the proposal to start a Girls Hockey Co-Op Program: Brett Grams, McKenna Orr, Molly Guyer, Anna Ryder, Cadie Ash, and Kirsten Block.

**APPROVAL OF MINUTES:**

A motion was made by Steve Johnson and seconded by Sandy Robinson to approve the minutes of the February 14, 2012 regular board meeting, as presented. The motion carried unanimously on a 7-0 voice vote.

**COMMUNICATIONS:**

Donations:

A motion was made by Kirsten Greenfield and seconded by Sandy Robinson to accept the donation of a drop box for the Middle School valued at approximately \$50.00 from RJR Woodwork. The motion carried unanimously on a voice vote.

Board Reports:

School Visits - Kenley Hansen reported on his visits with staff members at various school events. Betty Manion reported on her visit to the Middle School. Steve Shambeau and Connie Baldwin reported on their visits to the High School.

**COMMITTEE ACTION AND REPORTS:**

Finance Committee:

WAYHA PROPOSAL FOR GIRLS HOCKEY - A motion was made by Steve Johnson and seconded by Betty Manion to approve a Girls Co-op Hockey team as outlined in the (WAYHA) proposal with consideration of extending the Co-op to additional school districts as the Athletic Director deems appropriate. The motion carried on a 5-2 roll call vote with Sandra Robinson and Kirsten Greenfield voting no.

WAYHA FINANCIAL PROPOSAL - A motion was made by Steve Johnson, per committee recommendation, to approve the 5 year contract. The motion carried unanimously on a voice vote.

Administrator:

RECOGNITION -

Ms. Dar Pflugardt expressed her appreciation of the people who work in food service and gave a brief report regarding the food service program in Waupaca. The Board then recognized the food service workers and food service supervisor for the work they do in our district. It was also noted that March 5-9, 2012 was School Breakfast Week.

FUTURE DATES -

The Board was reminded of the following dates:

March 16, 2012 - Legal & Human Resources Conf. - Eau Claire  
April 10, 2012 - Regular Board Meeting  
May 5, 2012 - WASB Spring Academy

ENCLOSURES -

It was noted that included in the on-line packet were the Dashboard - Key Indicators and copies of the FOCUS publication.

2010-2011 AUDIT REPORT -

Mr. Carl Hayek, Business Manager reviewed the 2010-2011 Audit Report.

**MONITORING:**

School Finance Overview - A presentation was made by Carol Wirth, President Wisconsin Public Finance Professional, LLC. Her presentation gave an historic perspective and future perspective regarding finance for the School District of Waupaca.

Board Self-Evaluation - This will be sent out via email.

**CONSENT AGENDA:**

A motion was made by Sandy Robinson and seconded by Kenley Hansen to approve the consent agenda as presented.

FINANCIAL REPORTS:

- February 2012 Accounts Payable - General Fund - checks 90495 - 90816 and ACH 111200178 - 111200208, less voided checks #90603, 90435, and 90605 for a grand total of \$2,350,985.66
- February 2012 Cash Receipts - \$4,421,372.07
- February 2012 Insurance Trust Fund Report - \$75,626.73
- February 2012 Report on Capital Expansion Fund - \$677,447.45
- February 2012 Treasurers Report - \$12,391.91
- Revenue and Expenditure Report

PERSONNEL:

## Extra-Curricular Assignments:

- Josh Christensen - Forensic Asst.
- Andrea Whitman - 5<sup>th</sup> & 6<sup>th</sup> Grade Basketball Asst. Coach

## Extra-Curricular Resignation:

- Kerry Waitrovich - MS Yearbook for 2011-2012 school year

## Resignations:

- Janet VanOrnum - Custodian
- Nichole Deist - EEN Aide

## Retirements Effective End of Current School Year:

- Mary Johanknecht - HS Secretary
- Joyce Heppner - Health Aide
- Lynda Luce - HS English
- Mary Dobbe - Elem. EEN
- Cheryl Coe - Title 1/Reading Specialist
- Susan Davenport - Elem. Principal/Dir. of Instruction
- Sharon Zube - MS EEN

## Hires:

- Nichole Deist - EEN Aide
- Roger Luedtke - Bus Driver

- Vicki Behle - EEN Aide

Administrative Salary Adjustment - Ben Rayome

ADMINISTRATIVE:

- Administrative Policy - 375 - Student Activity Fund Management
- Administrative Policy - 681 - Accounting System
- Administrative Policy - 611 - Fund Balance
- Parent Transportation Contract

The motion carried unanimously on a roll call vote.

**ADJOURNMENT:**

A motion was made by Kirsten Greenfield and seconded by Connie Baldwin to adjourn the meeting at 8:20 p.m. Motion carried unanimously on a voice vote.

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Steve Shambeau, President  
Board of Education  
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Kirsten Greenfield, Clerk  
Board of Education