

*School District
of
Waupaca*

Citizenship
Academic Achievement
Responsibility

**REGULAR BOARD MEETING
JUNE 12, 2012**

Pursuant to the regulations, the regular board meeting was held on the above date in the District Office Board Room.

PRESIDENTS COMMENTS AND PLEDGE OF ALLEGIANCE:

Mr. Shambeau asked Susan Davenport to lead the Board in the Pledge of Allegiance.

CALL TO ORDER:

The meeting was called to order by the president, Mr. Steve Shambeau at 7:00 a.m.

ROLL CALL:

PRESENT: Steve Shambeau, Kirsten Greenfield, Steve Johnson, Kenley Hansen, Betty Manion, Sandy Robinson, and Connie Baldwin.

ALSO PRESENT:

David Poeschl, Susan Davenport, Carl Eggebrecht, Carl Hayek, Ben Rayome, Maureen Markon, Jim Richmond, Rob Becker, Glenn Flatoff, WIN TV and John Erspamer.

APPROVAL OF AGENDA:

A motion was made by Connie Baldwin and seconded by Kirsten Greenfield to approve the agenda with the addition of Item VI.B. May 8, 2012 Expulsion Hearing. The motion carried unanimously on a 7-0 voice vote.

PUBLIC COMMENT:

None

APPROVAL OF MINUTES:

A motion was made by Connie Baldwin and seconded by Kirsten Greenfield to approve the minutes of the May 8, 2012 regular board meeting and May 8, 2012 expulsion hearing, as presented. The motion carried unanimously on a 7-0 voice vote.

COMMUNICATIONS:

Board Reports:

School Visits - Kirsten Greenfield reported visiting the Jazz Band at the High School.

WASB Membership Dues - A motion was made by Sandy Robinson and seconded by Kenley Hansen to approve the WASB membership dues for 2012-2013. The motion carried unanimously on a voice vote.

CESA 5 Resolution to Purchase Property - A motion was made by Sandy Robinson and seconded by Connie Baldwin to approve the CESA 5 resolution to purchase property. The motion carried unanimously on a voice vote.

Board Workshop Tentative Agenda - It was decided that the Board workshop would be held on June 26, 2012 at 6:00 p.m. and Board Self-Evaluation would be added to the agenda.

COMMITTEE ACTION AND REPORTS:

Building & Grounds Committee:

CENTRAL I BUILDING UPDATE/COMMITTEE REPORT - Connie Baldwin, Chairperson reported that the committee had met to discuss the Central I building. Bids for razing the building were received and reviewed along with estimates for redesigning the HVAC system for the District Office. Dr. Poeschl was directed to gather information regarding the value of the downtown property with and without the Central I building. The committee will discuss this issue again once this information is available.

Personnel & Negotiations Committee:

2011-2012 WAGES/SALARIES, 2012-2013 HEALTH INSURANCE PREMIUMS/ SECRETARIES & AIDES HANDBOOK/2012-2013 CONTRACTS - A motion was made by Sandy Robinson and seconded by Connie Baldwin to approve the following items:

Salary & Wages - All employees other than teachers (who have already been addressed in this regard) will receive an increase in pay determined by granting lane changes by employee category first and then dividing the remaining dollars that were generated by a 1.64% total increase among all those employees within the category. Exceptions to the above include the following in an attempt to make adjustments relative to responsibilities and performance:

Transportation Supervisor - Additional 3% added to 2012-2013 base plus 3 additional days of vacation beginning with 2012-2013.

School Nurse - Additional 2% added to 2012-2013 base

Business Manager - Additional \$3,000 increase for 2011-2012 was already determined as part of initial 1.5 year contract issued January 2011. In addition his contracted days will be reduced to 235.

Special Education Director - Additional 5% added to 11-12 base effective July 1, 2012

Waupaca High School Principal - Additional 3% added to 2011-2012 base effective July 1, 2012

Computer Technician - Sandy Dear - Additional 75 cents effective July 1, 2011 plus an additional 25 cents effective July 1, 2012.

Payroll Secretary - Additional 3% effective 7/1/11
District Office Bookkeeper - Additional 4% effective 7/1/11
District Office Receptionist - Additional 2% effective 7/1/11

2012-2013 Contracts - Administrators, Supervisors, Computer Technicians and Therapists under individual contracts will receive their 2012-2013 contracts maintaining salary amount, terms of employment and benefits as they were in 2011-2012 with the understanding salary will be addressed at a later date. Exceptions include the salary and other adjustments listed above and an additional day per week of employment for the Physical Therapist position - going from 1 day per week to 2 days per week.

Health Insurance Premium Participation - The District shall pay 82% towards the monthly Family Health Insurance Premium for all employees who currently pay 15% of the premium. The District shall pay 92% towards the monthly single health insurance premium for all employees currently eligible for 100% payment with the exception of Supervisors and Administrators. The District shall pay an additional 3% of the premium for employees who choose to participate in the District's Health and Wellness Program.

Support Staff Handbook for Secretaries and Aides Only - In addition to those who were currently covered under the WASA Contract - the positions of Bus Monitor and Executive Secretary/Board Secretary shall be included in this Handbook. The Bus Monitor position title shall be changed to Bus Monitor Aide with no change in the Position Description. The executive Secretary/Board Secretary position title shall be changed to Human Resources Secretary/Receptionist and the position will report to the Business Manager. The position description will be changed to more accurately reflect the duties of the current position. The Human Resources Secretary/Receptionist shall retain the Cash in Lieu of health insurance benefit currently held by the position but shall forego the 5th week of vacation currently held by the position. All vacation earned to this point shall be awarded. Beginning July 1, 2012 the position will begin earning 4 weeks vacation per year. Other changes to the handbook are minor other than the deletion of union related clauses such as fair share and dues deduction, probationary period, vacancies, discipline and seniority rights. The

Grievance procedure is the same as the procedure approved for the teachers.

The motion carried unanimously on a voice vote.

Administrator:

FUTURE DATES -

The Board was reminded of the following dates:

July 10, 2012 - Regular Board Meeting - 7:00 a.m.

ENCLOSURES -

It was noted that included in the on-line packet were the Dashboard - Key Indicators and copies of the FOCUS publication.

MONITORING:

Housing Project - Jim Richmond presented the Board with the proposed project for constructing a home in conjunction with Habitat for Humanity as part of his curriculum for next school year.

CONSENT AGENDA:

A motion was made by Sandy Robinson and seconded by Betty Manion to approve the consent agenda as presented.

FINANCIAL REPORTS:

- May 2012 Accounts Payable - General Fund - checks 91396 - 91786 and ACH 111200281 - 111200324 for a grand total of \$2,202,182.62
- May 2012 Cash Receipts - \$410,901.96
- May 2012 Insurance Trust Fund Report - \$97,850.94
- May 2012 Report on Capital Expansion Fund - \$688,881.30
- May 2012 Treasurers Report - \$5,621.93
- Revenue and Expenditure Report

PERSONNEL:

Extra-Curricular Assignments:

- David Peterson - MS Track Additional Coach for 2011-2012

Administrative Salary Adjustment for Ben Rayome

Summer Help Positions:

- Amy Schuelke - Grounds
- Dan Wolfgram - Grounds
- Eric Anderson - Grounds
- Tammi Dillman - Grounds
- Dave Peterson - Painter

Hires:

- Wendy DeGodt - Class 3A Food Service @ HS
- Haley Nelson - Class 3B Food Service @ WLC
- Arlene Guetzke - Class 3B Food Service @ WLC
- Candice Smith - Bus Driver

Food Service Staffing Adjustments:

- Becky Graham - Class 3A @ HS to Class 3B @ HS
- Shelley Vaughn - Class 3B @ MS to Class 3A @ MS

Extended Contract Time for 2012-2013:

- Denise Seefeldt - 30 hrs.
- Jennifer Gross - 15 hrs.
- Jeff Dolski - 75 hrs.
- Marcy Bauman - 75 hrs.
- Dave Larson - 37.5 hrs.
- Terry Stults - 22.5 hrs.
- Bill Kroseberg - 37.5 hrs.
- Jen Erb - 337.5 hrs.
- Rene Lehman - 300 hrs.
- Mark Kryshak - 75 hrs.
- Chris Pruitt - 37.5 hrs.
- Susan Dolski - 52.5 hrs.
- Dawn Biba - 22.5 hrs.
- Pam Lysne - 22.5 hrs.
- Mike Waldschmidt - 22.5 hrs.
- Chad Pritzl - 15 hrs.
- Ryan Bahnaman - 52.5 hrs.
- Shane Dornfeld - 15 hrs.

Dawn Biba was granted 1 additional day for 2011-2012

Job Share Request - Melissa Schleifer/Amy Smidt at the WLC.

Transfers:

- Chad Pritzl - from ½ time HS/MS to Full-Time Middle School
- Shane Dornfeld - from .6 HS/.4 MS to Full-Time High School
- Scott Van Ess - from 4th Grade to PBIS Support Teacher
- Claire Ruff-Ellie from 3rd Grade to 5th Grade
- Brad Hedtke from Resource/GT to 5th Grade
- Jim Margalski from Elem. EBD to MS EBD
- Tammi Dillman from Elem. Cross Categorical to MS EBD/LD
- Susan Brandl from Elem. CDS Aide to MS EBD/Cross Categorical Aide
- Ronda Glass from Elem. EBD to MS EBD

ADMINISTRATIVE:

- Administrative Policy 534.2 - Substitute Staff - Support & Other
- Final Summer School Approval
- Open Enrollment Approvals and Denials for 2012-2013
- Position Description 7.11 (New) - PBIS Coordinator/Classroom Support Teacher
- CESA 6 Agreement CMS4Schools - \$3,000.00

The motion carried unanimously on a roll call vote.

ADJOURNMENT:

A motion was made by Betty Manion and seconded by Steve Johnson to adjourn the meeting at 7:55 a.m. Motion carried unanimously on a voice vote.

 DATE
 Steve Shambeau, President
 Board of Education
 cab

 DATE
 Kirsten Greenfield, Clerk
 Board of Education