

**REGULAR BOARD MEETING**

**April 12, 2016  
Minutes**

Pursuant to the regulations, the regular board meeting was held on the above date in the District Office Board Room.

**PRESIDENTS COMMENTS AND PLEDGE OF ALLEGIANCE:**

Board President Steve Shambeau asked Mr Greg Nyen to lead the Board in the Pledge of Allegiance.

**CALL TO ORDER:**

The meeting was called to order by the president, Mr. Steve Shambeau at 5:45pm.

**ROLL CALL:**

PRESENT: Steve Shambeau, Sandy Robinson, Betty Manion, Connie Baldwin, Kirsten Greenfield, Stephen Johnson (arrived at 6:22pm) and Patrick Phair.

**ALSO PRESENT:**

David Poeschl, Rob Becker, Carl Eggebrecht, John Erspamer, Rhonda Hare, Carl Hayek, Maureen Markon, Lee Nowicki, Steven Hackett, Greg Nyen and WIN TV.

**APPROVAL OF AGENDA:**

A motion was made by Patrick Phair and seconded by Connie Baldwin to approve the revised agenda as presented. The motion carried unanimously on a 6-0 voice vote.

**PUBLIC COMMENT:** None.

**APPROVAL OF MINUTES:**

A motion was made by Sandy Robinson and seconded by Patrick Phair to approve the minutes of the March 8, 2016 Regular Board meeting and the March 29, 2016 Special Board meeting as presented. The motion carried unanimously on a 6-0 voice vote.

**COMMUNICATIONS:**

Donations: Motion by Betty Manion and second by Kirsten Greenfield to accept the following donations with gratitude and appreciation:

1. Central Wisconsin Tractor Club - \$100 to FFA
2. Red Cross - Waupaca - Approximate \$200 value in hygiene products for educational use

3. ThedaCare - \$500 toward hygiene products for educational use
  4. ThedaCare employee volunteer program
    - a) Kelly Pucillo MD - \$50 to WLC
    - b) Rachel Lockwood - \$75 to WLC
  5. Waupaca Long Beards - \$200 to Trap and Skeet Club
  6. Ken Vergauwen - \$500 to WHS Technical Education Scholarship
  7. Blenker Building Systems - Assistance with Comet House
- The motion carried unanimously on a 6-0 voice vote.

Recognition: The Board recognized the following:

1. Forensic National Qualifiers
2. Waupaca FFA Participation at Wisconsin FFA Convention
3. American Legion Auxiliary Americanism Essay contest winners

### **SCHOOL BOARD:**

Reports on Meetings Attended: Mr Phair reported on the WASB Legal and Human Resources Conference in Wisconsin Dells.

Committee Meetings and Reports:

**Instructional Committee:** Betty Manion reviewed the minutes of March 15, 2016 meeting. Motion by Sandy Robinson and second by Connie Baldwin to approve the March 15, 2016 minutes was approved 6-0 by voice vote.

Betty Manion then addressed the parent request to expand the Chain O' Lakes Elementary School through grade 4. The Instructional Committee had asked administration to prepare a cost estimate to accommodate the parent request (estimate is archived with board meeting materials). The cost to accomplish the parent request appears to be prohibitive relative to the number of students affected. However, the desire to maintain the school as a vibrant education center creates a need to study the different options available to the district for the future. Therefore, the committee is asking administration to study the various options previously discussed, to include but not be limited to, a kindergarten center or a charter school, and report back to the Instructional Committee in time for the board to consider options for the 2017-2018 school year. Length of time students spend being transported to the Chain O' Lakes elementary school should also be a factor taken into consideration by administration.

**Finance Committee:** (The report on this meeting was delayed until the Committee Chair, Stephen Johnson, arrived) Stephen Johnson reviewed the minutes of the April 5, 2016 meeting and presented the following Committee motions and recommendations for board action:

1. Audit Report: Committee motion to recommend approval of the 2014-2015 audited financial statements to the board with appreciation to Mr Hayek and staff for the quality work highlighted in the report. Motion passed 7-0.

2. 2015-2016 Summer School Teacher Pay: Motion by Sandy Robinson and second by Patrick Phair to implement a summer school pay structure that pays per

diem (as current method) with a cap of \$37.50 for the 2017-2018 school year, and a cap of \$32.50 for the 2018-2019 school year. (The pay structure for the 2016 summer school program would remain as is with no cap). Motion passed 7-0.

3. Official/Referees/Judges payment procedure: Committee motion to implement payment procedure as outlined in Mr Hayek's proposal (archived with minutes) effective with the beginning of the 2016-2017 school year. Motion passed 7-0.

4. Lawn Mower Purchase: Committee motion to recommend the purchase of the 2016 Jacobsen HR700 with hydraulic boom as per the Horst Distributing, Inc. bid (archived with minutes). Motion passed 7-0.

5. 2015-2016 Budget Adjustment: Committee motion to recommend board approval of the change in the adopted 2015-2016 budget to reflect the district's use of the Future Debt Reduction monies set aside in fund balance as part of the re-financing of district debt in January 2016. Motion passed 7-0.

**Personnel Committee:** Sandy Robinson reviewed the minutes of the March 16, 2016 meeting and the April 11, 2016 Committee meeting. Motion by Sandy Robinson and second by Betty Manion to approve the March 16, 2016 and April 11, 2016 minutes approved 6-0 by voice vote.

Sandy Robinson reported no action is being recommended on wages/salaries for 2016-2017 pending more information on the overall budget picture for next year.

Health Insurance Committee Report: Motion by Sandy Robinson to renew the District's health insurance policy with WEA Insurance Trust with a 0% rate increase (Alternative 2 archived with minutes), no change in employee contribution toward premium (currently 15% w/PHA and 21% w/out PHA), and the LTD/STD vendor change from WEA Insurance Trust to The Standard seconded by Patrick Phair. Motion passed 6-0.

#### Upcoming Meetings and Other Activities:

1. May 10, 2016 – Regular Board Meeting – 5:45pm
2. May 19, 2016 – CESA 5 Annual Convention
3. May - 2016 - WASB Spring Academy Workshops
4. July 16, 2016 – WASB Summer Leadership Institute

Establish Date/Time for Reorganizational Meeting: It was agreed the meeting will be held at 7am on Tuesday April 26, 2016 in the District Office Board Room and Training Center. Newly elected board members will be administered the oath of office at a time they will determine with the District Office prior to the Reorganizational Meeting.

Unofficial Election Results: Congratulations to Mr. Steve Hackett and Ms. Connie Baldwin on Election Day victories. Thank you to Ms. Kirsten Greenfield for 9 years of service to the Waupaca school community.

School Calendar Adjustment for Snow Days: Motion by Sandy and second by Connie Baldwin to accept administration's recommendation that the one full day lost to inclement weather not be made up by students. It is further administration's recommendation the full day missed by teaching staff be added to the beginning of the 2016-2017 school year and the hours lost to partial days be waived for students and staff. Motion passed 6-0.

2016-2017 Teacher Contract renewals: Motion by Sandy Robinson and second by Patrick Phair to approve the list of teacher contract renewals (list archived with minutes). Motion passed 6-0.

School Visits: Betty Manion and Patrick Phair visited the Waupaca Middle School programs and Stephen Johnson reported on his visit to the Waupaca High School LIVE program. Betty Manion and Connie Baldwin also reported on their experience at the FVTC Board Selection meeting.

### **BOARD MONITORING:**

WHS Principal Rob Becker reported on the results of the Youth Risk Behavior Survey administered to high school students and WMS Guidance Counselor Dawn Biba reported on the survey results administered to students in grades 6-0. Written results are archived with the board minutes.

### **CONSENT AGENDA:**

A motion was made by Connie Baldwin and seconded by Kirsten Greenfield to approve the consent agenda as presented. The motion carried 7-0 on a roll call vote.

- A. Financial Reports
  - 1. Accounts Payable
  - 2. Cash Receipts
  - 3. Treasurer's Report
- B. Personnel
  - 1. Resignations
    - a) Victor Detlaff – Chess Assistant.
    - b) Trisha Majewski - Food Service
  - 2. Hires
    - a) Ashlee Trzebiatowski – MS Guidance Secretary
  - 3. Extra-Curriculars
    - a) Mike Waldschmidt – 5th & 6th Grade Basketball
    - b) Lori Jungers – MS All School Play
    - c) Bryan Fay - Chess Assistant
  - 4. Mid-Year Teacher Pay Adjustments
    - a) Scott VanEss – 6M to 6M6
    - b) Michelle Guay – 6M18 to 6M24
    - c) Karin Hatfield – 3B24 to 3B30
    - d) Mary Trice - 13M18 to 13M24
    - e) Rebecca Liegl - 3B24 to 3B30
  - 5. Salary Adjustment for Maureen Markon – 2 credits
  - 6. Transfers

- a) Debra Townsend - WLC Gifted and Talented/Resource to WLC Kindergarten
- b) MaryJo Tomaras - WLC 3rd Grade to WLC Gifted and Talented/Resource

7. Volunteer Coaches

- a) Kevin Guyant
- b) John Ryder
- c) Denise Tomlinson
- d) Macie Davidson
- e) Taylor Davidson
- f) Alisa Masias
- g) Christina Rasmussen

C. Administrative

- 1. Summer Grounds Crew Hours/Pay
- 2. Summer Bus Cleaning Crew Hours/Pay
- 3. Summer Mechanic Hours/Pay
- 4. Summer Technology Hours/Pay

**The meeting was adjourned** by Board President Steve Shambeau at 7:35 p.m.

_____ DATE	_____ DATE
Steven D. Shambeau, President Board of Education	Clerk Board of Education