



SCHOOL BOARD MEETING MINUTES
March 14, 2017 Regular Meeting

Pursuant to the regulations, the regular board meeting was held on the above date in the District Office Board Room and Training Center

President's Comments and Pledge of Allegiance:

Stephen Johnson welcomed everyone and asked John Erspamer to lead the Board in the Pledge of Allegiance. Mr. Johnson thanked people for attending the listening sessions that were held in the last month and congratulated the students at the academic banquet for their academic achievements. He also thanked and congratulated the various athletes and coaches for their winter sports achievements and wished good luck to the Chess team at State. He also introduced the three gentlemen who will be filling our director of teaching and learning in 2017-2018 – Mr. Don Smith, Mr. Garth Larson and Mr. Eric Larsen.

Call to Order:

The meeting was called to order by Stephen Johnson at 5:47 p.m.

Roll Call:

Present: All board members present.

Also Present:

Chad Pritzl, Carl Eggebrecht, Greg Nyen, Rhonda Hare, Julie Eiden, Lee Nowicki, Scott Van Ess, Jen Erb, WIN TV, Carl Hayek, Heather Kratochwill, Danielle McHugh, Jody Pankratz, John Erspamer, Wendy Vanden Bush and Carol Beyer-Makuski.

Approval of Agenda:

A motion was made to approve the agenda by Steve Hackett and seconded by Steven Shambeau. Motion passed unanimously on a voice vote 6-0.

Public Comment –

None to report.

Approval of Minutes:

Motion by Patrick Phair and second by Steven Shambeau to approve the February 14, 2017 minutes, as presented. Motion passed unanimously by voice vote 6-0.

Communications

Community Partnership and Recognition:

Donations – A motion was made by Sandra Robinson and seconded by Betty Manion to accept with appreciation \$500 from STAT Imaging Solution for the MS PBIS program, \$1,189.33 from Waupaca VFW to MS Band Boosters and \$100 from Verizon for the MS PBIS program. The motion carried unanimously on a voice vote.

District Administrator's Report:

Mr. Nyen gave a brief update on recent events and opportunities throughout the District. Some of the items he noted was the Robotics Club performance at State noting that 4 of our teams placed at State this their first year of competition. Other items he discussed were the progress of the design team and branding committee, the upcoming meeting regarding the possibility of a charter or magnet school in Waupaca and several other miscellaneous items of interest throughout the district.

Mr. Nyen also presented Mr. Phair with a WASB award for Patrick Phair for his service as a Board Member.

Board Monitoring –

Citizenship – Waupaca Way at Waupaca High School – Scott VanEss, Heather Kratochwill and Danielle McHugh reviewed how the Waupaca High School is implementing the PBIS system and showed some statistical data showing the positive impact the program is having on truancy and office referrals over the last two years. The also showed a brief video showing how students are trying to reach their peers in an effort to continue to improve the overall climate of learning for the students at Waupaca High School.

School Board:

Upcoming Meetings: Verbal updates on upcoming meetings and activities were provided and outlined.

April 4, 2017 – Spring Election

April 11, 2017 – Regular Board Meeting – 5:45 p.m.

2016-2017 - WASB Legal Webinars – Various Dates

The Board determined that it would hold their organizational meeting at 7:00 a.m. on Tuesday – April 25th at 7:00 a.m. The Board was also reminded of the Finance meeting that has been scheduled for March 28th at 5:30 p.m.

Personnel Committee:

Sandra Robinson reported that the committee had met in closed session to discuss a personnel issue.

Policy Committee:

Betty Manion reported that the committee had met twice to review a large number of policies that were recommended by WASB policy service and vetted by administration. A motion was made by Patrick Phair per committee recommendation to approve the following policies, as presented: 166 - Board Member Electronic Communications, 187 - Public Comment Periods during Board Meeting, 223 - Administrator Professional Development Opportunities, 225 - Evaluation of Administrators, 225.2 - Evaluation of Administrators, 330 - Curriculum Development and Improvement, 342.8 - Section 504 & Service Plans for Students with Disabilities, 343.43 - Course Options Program, 343.43-R1 - Procedures for Handling Course Applications through Course Options Program, 345.61 - Early Graduation, 363.3 - Technology for Students with Special Needs, 364 - School Counseling Program, 374 - Student Fundraising Activities, 383.1 - Service Animals on District Premises, 411.3 - Ensuring the Educational Stability of children in Out-of-Home Care (Foster Care), 447.1 - Staff Use of Physical Force/Restraint and Seclusion, 453.1 - Emergency Nursing Services, 453.1-R1 - Emergency Nursing Services – Roles, 526.1 - Employment References and Verification, 527 - Employee Grievances, 527-R1 - Employee Grievance Procedure, 537 - Professional Development Opportunities for Licensed Staff, 620 - Annual Operating Budget, 652 - Revenues from Investments, 665 - Fraud Prevention and Reporting, 683 - Management of Capital Assets, 751 - Student Transportation Services and 840 - Public Gifts to the Schools. The motion carried unanimously on a roll call vote.

School Visits:

Patrick Phair reported on his visit to the 4K program at Sunny Day and his visit with the 4K teacher at Tiny Treasures.

Sandra Robinson reported that she had visited the WALC program and also the Chain O'Lakes Elementary School. She shared with the Board some 1st grade writing examples on what they think they will be like when they are 100 years old.

Administrator:

PI9 – Non-Discrimination Report – Mr. Nyen and Mrs. Hare reported on the PI9 Non-Discrimination Report that the district is required to conduct every 5 years. The Board asked a few questions and thanked them for the information. A motion was made by Sandra Robinson and seconded by Betty Manion to accept the report as presented. The motion carried unanimously on a voice vote. It was noted that this report will be put on the school website.

Waupaca High School Administrative Coverage – A motion by Patrick Phair and second by Steven Shambeau to approve the plan for up to 50 days of interim principal assistance from Mr. Michael Devine to help cover the administrative duties at the high school for the remainder of this school year. The motion carried unanimously on a voice vote.

Administrative Staffing for 2017-2018 – A motion was made by Patrick Phair and seconded by Steven Shambeau approve the administrative reassignment for Rhonda Hare to 1.0 FTE principal; and, move approval of 1.0 FTE Director of Teaching and Learning to be staffed and filled by recommendation of the District Administrator. The motion carried unanimously on a 6-0 voice vote.

Consent Agenda:

A motion by Sandra Robinson and second by Steven Shambeau to approve the consent agenda. Motion passed unanimously on a 6-0 roll call vote.

- A. Financial Reports -
 - 1. Accounts Payable - \$2,170,603.90
 - 2. Cash Receipts - \$5,304.154.26
 - 3. Treasurer’s Report
- B. Personnel
 - 1. Job Share Requests
 - a. Pulvermacher/Hansen
 - b. Revoir/Vacant
 - 2. Non-Renewal
 - a. Chelsea Goebel – 2nd semester .5 FTE contract
 - 3. Retirements
 - a. Mary Polebitski
 - 4. Extra-Curricular
 - a. Hires

- 1) Kirby Dunlavy – 5th & 6th Grade Basketball
 - 2) Shane Dillman – Asst. Girls Track Coach
 - 3) Julie Thobaben – Freshman Softball
- b. Volunteer
- 1) David Yeska – Baseball
5. Administrative Salary Adjustment for Carl Hayek

ADJOURNMENT:

A motion was made by Patrick Phair and seconded by Steven Shambeau to adjourn the meeting at 7:00 p.m. The motion carried unanimously on a voice vote.

Enclosures: WASB Review, Geography Bee, Spelling Bee, FOCUS and policy perspectives.

_____	Date _____	_____	Date _____
Stephen Johnson, President Board of Education		Patrick Phair, Clerk Board of Education	