



*Respectful, Responsible, Safe & Prepared*

## **SCHOOL BOARD MEETING MINUTES JUNE 13, 2017 Regular Meeting**

Pursuant to the regulations, the regular board meeting was held on the above date in the District Office Board Room and Training Center

### **President's Comments, Pledge of Allegiance and Forensic Presentation:**

Stephen Johnson welcomed everyone and asked Rhonda Hare to lead the Board in the Pledge of Allegiance. Ron Steinhorst updated the Board on the National Forensic Tournament recently attended by some of our students and thanked the Board for their continued support of the arts. Mr. Mark Otte, Asst. Forensic Coach and Mr. Nyen presented Mr. Steinhorst, who is retiring from coaching, with a plaque recognizing his outstanding contributions to our students.

### **Call to Order:**

The meeting was called to order by Stephen Johnson at 7:05 a.m.

### **Roll Call:**

Present: All board members present

### **Also Present:**

Greg Nyen, WIN TV, Carl Hayek, Carl Eggebrecht, John Erspamer, Nancy Cummings, Maureen Markon, Julie Eiden, Christian Bump, Glenn Flatoff, Lee Nowicki, Wendy Vanden Bush, Scott Van Ess, Rhonda Hare, Ron Steinhorst, Henry Veleker, Mark Otte and Carol Beyer-Makuski.

### **Approval of Agenda:**

A motion was made to approve the agenda, as presented, by Steven Shambeau and seconded by Sandra Robinson. Motion passed unanimously on a voice vote.

### **Public Comment –**

Henry Veleker – City of Waupaca Administrator addressed the Board noting that the city who has right to first refusal on the Haberkorn and District Office properties

would probably not be entertaining purchasing these properties but look forward to working with the district in any zoning issues that may arise out of any offer to purchase.

### **Approval of Minutes:**

A motion was made by Sandra Robinson and seconded by Steven Shambeau to approve the May 9, 2017 minutes, as presented. The motion carried unanimously on a voice vote.

### **Communications**

#### Community Partnership and Recognition:

Project Backpack – Mr. Nyen and Mr. Erspamer reviewed the increased number of participants in this totally voluntary program that exists throughout the County and commended all that work with the program to ensure our students have food.

It was noted that Kathy Raatz had been selected as the recipient of the WCASS Region 5 Award – congratulation to Ms. Raatz.

WLC St. Jude Fundraiser – It was noted that the WLC staff and students raised \$1,944.68 to donate to the St. Jude Foundation. Over the past two years they have raised \$3,544.88.

#### District Administrator's Report:

Mr. Nyen reported on the following: Annual bus inspection was completed with 94% pass rate, athletic complex ground breaking ceremony will be held at 1:00 p.m. on Thursday, June 15, 2017 at Comet Field, the capital campaign is unfolding with a mailing to all 7405 residents in the district, the 2016-2017 summer school has commenced with an outstanding turnout, DPI awarded the WLC with 2 silver (behavior & reading) and a bronze (math) rating for their multi-tiered support systems and the HS with a bronze award for their efforts in this area. Mr. Nyen also reported about a 5<sup>th</sup> grade student, Eliza Saunders, who was earning money to buy a pony but wanted to donate part of her earnings to the school and presented the district with her donation of \$105.00. Finally, Mr. Nyen commented on the completion of his first year in the district and how happy he is to be a part of this organization.

### **Board Monitoring –**

SLO/SIP reports for 2016-2017 – Ms. Hare reviewed how and why the district and the various individual schools developed the Student Learning Objectives (SLO) and

School Improvement Plans (SIP). Each school principal went over their school SLO and SIP and went over the results for their school. It was noted that while some goals were not met, there was an overall improvement.

### **School Board:**

Report on Meetings Attended/School Visits – Sandy Robinson reported on attending the CESA 5 annual meeting and that she and Steven Shambeau had attended the Von Briesen & Roper seminar. Mr. Martin reported that he had attended a CESA 5 training session. Comments were also made regarding the successful graduation ceremony, 4<sup>th</sup> grade track meet and the senior parade.

Upcoming Meetings: Verbal updates on upcoming meetings and activities were provided and outlined.

July 11, 2017 – Board Meeting – 7:00 a.m.

July 14-15, 2017 – WASB Summer Leadership Institute – Green Bay

### Personnel Committee:

Health Insurance Recommendation – A motion was made by Chairperson, Betty Manion, per committee recommendation and requiring no second, to approve option 3 with a .9% increase in premium and include the M3 waiver of premium language for the district to provide rather than WEA. The motion carried unanimously on a voice vote.

2017-2018 Teacher Extended (summer) Hours – A motion was made by Chairperson, Betty Manion, per committee recommendation and requiring no second, to approve the summer hours as presented. The motion carried unanimously on a voice vote.

Administrative/Supervisory Salary Recommendations – A motion was made by Chairperson, Betty Manion, per committee recommendation and requiring no second, to approve a 1.26% increase for the MS Principal, WLC Principal, Building & Grounds Supervisor and Transportation Supervisor. The motion carried unanimously on a voice vote.

### **Administrator:**

Chain O'Lakes Principal Salary Adjustment – A motion was made by Sandra Robinson and seconded by Betty Manion to set the salary for the Chain O'Lakes Principal for 2017-2018 at \$105,000 + 1.26%. The motion carried on a 6-0-1 roll call

vote with Mr. Dmitri Martin abstaining.

Truancy Committee Report – A motion by Sandra Robinson and second by Betty Manion to approve the Truancy Committee report as present. The motion carried unanimously on a voice vote.

Preliminary Draft Budget Report – Mr. Hayek gave the Board a very preliminary draft budget report for the 2017-2018 school year that incorporate a number of assumptions regarding property valuations, general aid allocations and student counts. The number incorporate the athletic field expenses/loan. At this time, Mr. Hayek is projecting a \$0.11/\$1,000 valuation increase but this number will change as some of the unknown numbers are solidified. This item was informational only at this time. There was also some discussion regarding the possible development of a fund 80 in the future.

Athletic Field Project & Property Release Update – Mr. Nyen indicated that the bid opening for the athletic complex had taken place and came in within 1% of the forecasted budget. All permits and permission for project approval are complete and financing through the State Trust Fund has been approved. All local realtors were invited to submit a letter of interest to represent the district in the sale of Haberkorn Field and/or the District Office. RE/MAX Realty was the only realtor to submit a letter of interest. We received an initial estimate to remodel the classroom space at the HS to accommodate a student services department (\$222,400). An additional quote will be acquired on this project. It is anticipated that the remodeling could take 3-5 months. Preliminary valuation of Haberkorn Field is \$200,000 and of the District Office is \$399,000.00.

2018-2019 and 2019-2020 School Calendars – A motion was made by Steve Hackett and seconded by Steven Shambeau to approve the 2018-2019 and 2019-2020 calendars as presented. The motion carried unanimously on a voice vote.

2017-2018 Girls Hockey Co-Op – A motion was made by Patrick Phair and seconded by Steven Shambeau to approve the 2017-2018 Girls Hockey Co-Op. The motion carried unanimously on a voice vote.

WAYHA Agreement – A motion was made by Sandra Robinson and seconded by Steven Shambeau to approve the 5 year WAYHA contract. The motion carried unanimously on a voice vote.

Half-Time MS German Teacher Contract – A motion was made by Sandra Robinson and seconded by Steven Shambeau to approve ½ German teacher at the middle school replacing the vacant ½ Spanish position and issue Chelsea Goebel a full-time contract (1/2 HS German and ½ MS German). The motion carried unanimously on a voice vote.

JV2 Boys Soccer Request – A motion was made by Patrick Phair and seconded by Steven Shambeau to authorize a JV2 boys’ soccer team. The motion carried unanimously on a voice vote.

#WaupacaWay2K30 Progress Update – Mr. Nyen noted that the administration had reviewed the 20 priority statements generated during the Community Conversation and summarized them into 6 priority statement. These priority statements will be used in developing the strategic ad long-term plans for the district.

**Consent Agenda:**

A motion by Sandra Robinson and second by Steven Shambeau to approve the consent agenda. Motion passed unanimously on a roll call vote.

- A. Financial Reports -
  - 1. Accounts Payable - \$2,350,139.37
  - 2. Cash Receipts - \$240,733.22
  - 3. Treasurer’s Report
  - 4. 2017-2018 Lunch Prices – No Change
- B. Personnel
  - 1. Hires
    - a. Summer Help
      - 1) Matt Lawniczak – Summer Grounds
      - 2) Erin Lemkuil – Summer Technology
      - 3) Jed Vanden Bush – Summer Technology
      - 4) Brandon Engle – Summer Technology
      - 5) Penny Revolinski – Bus Cleaner
      - 6) Joshua Crisman – Bus Cleaner
      - 7) Evan Gustke – Bus Mechanic
    - b. Stephanie Knuth – HS Technology Integrator
    - c. Jessica Doll – Special Education Teacher
    - d. Brittney Langman – Special Education Teacher
    - e. Amber Koski – Early Childhood Teacher
  - 2. Resignation/Retirement

- a. Abigail Beauchene – Elementary Art Teacher
- b. Judy Betz – Educational Asst. – Special Ed.
- c. Julie Garza – Educational Asst. – Special Ed.
- 3. Extra-Curricular
  - a. Ethan Dayton – JV Baseball for 2016-2017
- 4. Request for Change in Administrative Salary for Additional Credits
  - a. Greg Nyen
  - b. Rhonda Hare
- 5. Transfer Molly Doray from Elem. Teacher to MS 5<sup>th</sup> Gr. Teacher
- C. Administrator
  - 1. WIAA Membership – 2017-2018
  - 2. Summer Food Service Program Application
  - 3. WASB Membership – 2017-2018

**Adjournment into Closed Session:**

A motion was made by Sandra Robinson and seconded by Patrick Phair to adjourn into closed session in accordance with Wis. Stats. 19.85(1)(c)(f) to discuss a personnel issue. The motion carried unanimously on a roll call vote at 9:40 a.m.

The closed session commenced at approximately 9:45 giving time for audience members to disperse.

**Reconvene Into Open Session and Adjourn:**

A motion was made by Patrick Phair and seconded by Steve Hackett to reconvene into open session and adjourn the meeting. The motion carried unanimously on a voice vote at 9:50 a.m.

**Enclosures:** WASB Review, Wis. Taxpayer, Policy Perspectives, FOCUS, Family of Ann Barden, Family of Viola Kneip, CTE thank you letters, donation letter

Date _____	Date _____
Stephen Johnson, President Board of Education	Patrick Phair, Clerk Board of Education