

SCHOOL DISTRICT OF WAUPACA

SERIES 100 BOARD OF EDUCATION

CODE: 191

FUNERAL ATTENDANCE AND MEMORIAL

STUDENTS:

In the case of a death of a student enrolled in the School District of Waupaca we will expect a teacher of the student to represent the teaching staff at the local funeral of the student and the building principal will represent the administration.

Students may be excused to attend funerals with written parental permission.

A \$15.00 donation to the Scholarship Foundation in memory of the student will be provided by the Board of Education.

EMPLOYEES:

In the case of a death of a current employee of the School District of Waupaca, one or two representatives may be chosen by administration from the building in which the employee was employed plus an appointed representative of the department or grade level to represent the faculty or department at the funeral. The building principal will represent the administration.

Students may be excused to attend funerals with written parental permission.

A \$15.00 donation to the Scholarship Foundation in memory of the employee will be provided by the Board of Education.

RELATIVE OF EMPLOYEE:

In the case of the death of a close relative, such as wife, husband, child, mother, father, sister or brother of an employee, a representative will be chosen to represent the School District and/or building at the funeral.

A \$15.00 donation to the Scholarship Foundation in memory of the relative will be provided by the Board of Education.

RETIRED EMPLOYEES:

In the case of the death of retired employees who have retired from employment with the School District of Waupaca the same procedure for representation as outlined in the case of death for present employees will be followed if the funeral is considered to be local.

A \$15.00 donation to the Scholarship Foundation in memory of the retired employee will be provided by the Board of Education

ADOPTED: 121476

REVISED: 041696

REVIEWED:

LEGAL REFERENCE:

CONTRACT REFERENCE:

CROSS REFERENCE:

The School District of Waupaca does not discriminate on the basis of sex, race, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional or learning disability.