

## SCHOOL DISTRICT OF WAUPACA

SERIES 300 INSTRUCTION

CODE: 345.64

### MIDDLE SCHOOL STUDENTS ENROLLING IN HIGH SCHOOL COURSES

It is the policy of the School District of Waupaca to allow middle school students (grades 6, 7, 8) to enroll in high school courses as provided in the procedure explained below.

1. A parent, teacher, gifted and talented program resource teacher or counselor may request that a middle school student be allowed to enroll in a high school course(s). The request must be submitted in writing to the middle school principal.
2. Upon receipt of the written request the middle school principal will notify the high school principal.
3. The request will be granted if:
  - A. Following consultation with the student parents, teachers, gifted and talented program resource teachers, and counselors representing both the middle school and the high school, the principals agree that enrollment in the high school course(s) would be in the best educational interest of the student;
  - B. There is space available in the course(s) at the high school to accommodate the students enrollment; and
  - C. There are no scheduling conflicts that would interfere with the students ability to regularly attend the course(s) at the high school.
4. At the time the middle school student successfully completes the high school course(s), the name of the course(s), the grade(s) earned, the credit(s) earned, and the school year that the course(s) was completed will appear on the student's high school transcript which will be maintained at the high school.
5. The grade(s) earned by the student upon successful completion of the high school course(s) will not be used in the computation the student's high school grade point average (GPA). The grade(s) earned will be sent to the middle school to be recorded as part of the student's middle school report card.
6. The credit(s) earned by the middle school student upon successful completion of the high school course(s) will be in addition to and not part of the 24 credits required for graduation.

**ADOPTED:** 021484

**REVISED:** 071393, 041415

**REVIEWED:** 010885/121289

**LEGAL REFERENCE:** SS 118.33

**CONTRACT REFERENCE:**

**CROSS REFERENCE:**

The School District of Waupaca does not discriminate on the basis of sex, race, religion, national origin, ancestry, creed, pregnancy, mental or parental status, sexual orientation, or physical, mental, emotional or learning disability.