

SCHOOL DISTRICT OF WAUPACA

SERIES 600 FISCAL MANAGEMENT

CODE: 671.4

JURY DUTY LEAVE

The Board of Education appreciates the fact that service for jury duty is a responsibility of the citizens of the United States and recognizes the fact that employees of the School District of Waupaca are often selected to serve in such a capacity.

The Board of Education feels that jury duty service is an occasional duty and that staff serving on jury duty should not gain or suffer financially. Therefore, an employee on jury duty shall maintain their normal wage provided they sign over to the District the jury pay he/she receives. Payments received by the employee for mileage and other expenses shall not be considered salary. Employees are to return to work to complete their work day (shift) as soon as possible upon completion of jury duty.

ADOPTED: 071376

REVISED: 080878, 080988, 020894

REVIEWED:

LEGAL REFERENCE: 756.02, 756.25

CONTRACT REFERENCE:

CROSS REFERENCE:

The School District of Waupaca does not discriminate on the basis of sex, race, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional or learning disability.