

**SCHOOL DISTRICT OF WAUPACA**

**SERIES 700 SUPPORT SERVICES**

**CODE: 721-R2**

Checklist for AED Maintenance

Date \_\_\_\_\_ Location \_\_\_\_\_

Inspection Performed by: \_\_\_\_\_

Criteria	Status	Corrective Action/Comments
AED		
Placement visible, unobstructed & near phone		
Verify battery installation		
Check the status/service indicator light		
Note absence of visual/audible service alarm		
Inspect exterior components and sockets for cracks		
Supplies		
Two sets of AED pads in sealed package		
Check expiration date on pad packages		
Pocket mask with one-way valve		
Examination gloves		
Razors		
Absorbent gauze or hand towels		

Please refer to manufacturer's User's Manual for more information and proper annual maintenance procedures.

The School District of Waupaca does not discriminate on the basis of sex, race, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional or learning disability.