

# **BOARD POLICY TYPE: GOVERNANCE PROCESS**

## **POLICY TITLE: BOARD COMMITTEES**

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Board committees, when used, will be assigned so as to reinforce the wholeness of the Board's job and so never to interfere with delegation from Board to District Administrator. Accordingly:

1. The Board may establish ad hoc committees when, in the judgement of the Board, such ad hoc committees are appropriate and required for the completion of a specific project or task. When such ad hoc committees are formed, the Board shall approve a statement of the committee's charge as well as a timeline for the completion of the committee's work.
2. The Board President shall appoint the members of the ad hoc committee and name the committee's chair from among its members. When appropriate to the committee's task, its members may include persons from the staff or from the community.
3. It is the responsibility of ad hoc committees to complete the assigned task and to prepare a written report or to deliver an oral report to the full Board. When this task is completed, the committee shall be discharged.
4. Ad hoc committees do not exercise control or authority over the District Administrator or the staff.
5. Ad hoc committees have no independent authority or power to act in lieu of the Board, except when formally given such authority for specific and time-limited purposes.
6. The Board may establish standing committees on an annual basis. The purpose of standing committees is to act as a resource between administration and the Board within the parameters of Policy Governance.

Board Policy I.H.

Adopted: 080601  
Reviewed: 121410  
Revised: