

BUS MECHANIC CLASS 2

- QUALIFICATIONS:**
1. Adaptable to working with others
 2. Possess the necessary skills, learning and proficiency in both gas and diesel repair required in the job
 3. Able to handle telephone conversations in an acceptable business-like and courteous manner
 4. Must be able to drive a bus and tow truck
 5. Physically fit according to certification standards
 6. Such alternatives to the above qualifications as the Board may find appropriate and acceptable

REPORTS TO: Transportation Supervisor

JOB GOAL: To supervise and maintain the bus fleet in excellent mechanical condition so that full use of the bus fleet may be made at all times.

PERFORMANCE RESPONSIBILITIES:

1. Assists in the responsibility for the safe condition of the buses operated by the school district;
2. Assists the shop foreman in recommending supplies and equipment for purchase and assists in maintaining an inventory of district-owned tools, equipment and supplies;
3. Assists in examining the district-owned vehicles on a regular basis for the purpose of preventive maintenance;
4. Assists in examining cars used for transportation of students under the alternate vehicle law;
5. Assumes responsibility in the absence of the shop foreman;
6. Performs other tasks and assumes other responsibilities within the overall scope of the positions which the supervisor may assign.

WORK SCHEDULE:

The work day shall be established by the supervisor but shall not exceed 8 hours per day, excluding ½ hour for a duty free lunch, unless other arrangements are made by the Supervisor.

The yearly number of days worked in a school fiscal year shall normally be 260 days (2080) unless a reduced yearly work schedule is approved by the District Administrator. Vacations and holidays, as determined by the District Administrator, shall be considered in the total days worked.

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board's Policy on Evaluation of Support Services Personnel.