

**GENDER EQUITY COORDINATOR**

- QUALIFICATIONS:**
1. Regular position with close access to general staff, district information relating to employment practices and policies, and management personnel
  2. Knowledge of personnel practices and district operations
  3. Communication skills
  4. Such alternatives to the above qualifications as the Board may find appropriate and acceptable

**REPORTS TO:** Board of Education

**PERFORMANCE RESPONSIBILITIES:**

1. Enforce regulations related to Title IX;
2. Manage complaints;
3. Act as information clearinghouse;
4. Provide leadership in prevention of gender discrimination in employment, curriculum and staff/student relations;
5. Create guidelines, reports, procedures and processes related to gender equity.