

INSTRUCTIONAL FACILITATOR /STAFF DEVELOPER

QUALIFICATIONS:

1. Current teaching license validated by the Wisconsin Department of Public Instruction
2. Knowledge of the Common Core Standards
3. Such alternatives to the above qualification as the Board may find appropriate and acceptable

Reports: Building Principal

JOB GOAL:

To increase the content and pedagogical knowledge base of teachers through ongoing staff development. To support teachers' application of new learning in the classroom, with the goal of helping all students reach their highest potential.

PERFORMANCE RESPONSIBILITIES:

1. Increase the knowledge base of teachers by providing collaborative, job-embedded professional development.
2. Identify school teaching and learning needs, barriers and weaknesses through needs analysis, and implement problem-solving actions with teachers and administrators.
3. Assist teachers in successful implementation of differentiation strategies.
4. Provide instruction for teachers on using diagnostic assessment and data analysis for instructional planning and progress monitoring.
5. Develop teacher understanding and ability to establish baseline data for progress monitoring of instruction and learning.
6. Plan and implement district-wide professional development with the Director of Instruction and building principals.
7. Provide training and coaching for the implementation of the RtI initiative at the elementary level.
8. Support change initiatives within the district, building leadership to support sustainability.
9. Understand and promote the Wisconsin DPI – “AYP Handbook” for their content.
10. Maintain the confidentiality of schools, teachers and classrooms.

Performs other tasks and assumes other responsibilities within the overall scope of the position which the supervisor may assign.

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board's Policy on Evaluation of Professional Staff.