

INTERPRETER

- QUALIFICATIONS:**
1. DPI Educational Interpreter license 884
 2. Such alternatives to the above qualifications as the Board may find appropriate and acceptable

REPORTS TO: EEN Teacher

JOB GOAL: To facilitate communication among students who are deaf or hard of hearing, their hearing peers, the classroom teachers, and other personnel in the school system.

PERFORMANCE RESPONSIBILITIES:

1. Provide expressive and voice interpreting for students who are deaf or hard of hearing in general education and/or EEN classes;
2. Under the direction of the classroom teacher, provide tutoring reviewing services as necessary;
3. Assist with the set up or note taking services for students when necessary;
4. Serve as a liaison between the students who are deaf or hard of hearing, hearing peers, staff, and faculty members;
5. Serve as consultant to hearing students, staff, and parents regarding information relating to sign language, deafness when requested;
6. Provide interpreting for school functions outside of the classroom, extracurricular activities, and parent meetings when requested;
7. At times, when it does not interfere with their service as interpreters, educational interpreters may assist the teacher with more routine classroom duties;
8. Attend staff meetings and serves committees as required;
9. Performs other tasks and assumes other responsibilities within the overall scope of the position which the supervisor may assign.

WORK SCHEDULE:

The work day shall be established by the supervisor but shall not exceed 7.5 hours per day, excluding ½ hour for a duty free lunch, unless other arrangements are made by the supervisor.

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board's Policy on Evaluation of Professional Personnel.