

## **SENIOR TRIBUTE AD REQUIREMENTS**

- **ALL PHOTOS MUST HAVE THE SENIORS NAME ON THE BACK** Please do not write on the photos. Ink is likely to rub off on other photos and this cannot be cleaned off without ruining the photo. We advise using address labels.
- **Send high-quality photographs.** Low-quality photographs will not improve with printing. Polaroids have poor reproduction quality. We request that **NO** home-printed pictures be used in the ads.
- **If a photo is one-of-a-kind, you may consider having a professional copy made.** If you would like your pictures back, please provide a self-addressed, stamped envelope with the photos. The staff is not responsible for any photos not picked up by the end of May.
- **Do not cut, staple or fold the photographs.**
- **All photos should be school appropriate with no obscene gestures, alcoholic beverages, tobacco products or any illegal activity. No nudity at any age.**
- **Song lyrics or any copyrighted materials may not be used in the messages.**
- **Yearbook staff reserves all rights on placement of tributes and will not honor special requests.**
- **Please print your message clearly on the Senior Tribute Contract attached to this letter, or attach a typed message to the form. Messages may be edited due to length constraints.**
- **Yearbook staff reserves the right to reject objectionable messages or photos; furthermore, yearbook staff and school administration reserves the right to reject any material, especially that which is found libelous.**